

## Sample Curriculum Vitae Outline

The purpose of the CV is to be able to chronologically track, and be able to account for, all time periods since the physician started medical training. This includes education, experience, military service, certifications, licenses, DEA information, etc. The CV should be constantly updated to reflect any changes so that it is always current. It is very helpful if you list “current as of (date)” on the CV.

### What to Include in Your CV

Name—Title/Degree  
Address  
Telephone (cell, home, and work)  
Email address  
Citizenship status (optional)

#### Education

Internal Medicine Residency ..... 7/1999—6/2002  
Name of Program  
Any Town, State

Medical School ..... 9/1996—5/2000  
Any Town, State  
Degree MD or DO

College ..... 8/1992—5/1996  
Any Town, State  
BS Biology

#### Professional Experience

*(This should include all medically related positions held since the start of medical school—any gaps in work/education history should be explained)*

Chief Resident ..... 7/2002—Present  
Name of Program  
Any Town, State

Laboratory Assistant ..... 9/1998—5/1999  
Name of Facility  
Street Address  
City, State, Zip  
Office Phone and Fax Numbers

Military Service (Branch of Service)....Dates of Service

Your Name—Page 2

#### Certifications

American Board of Internal Medicine,  
Board Eligible ..... 6/2002

ACLS ..... 5/2002

BCLS ..... 3/2002

PALS ..... 1/2002

#### Licensure

*(List all licenses ever held)*

NPI ..... 6/2002

DEA ..... Expiration 7/2003  
# available upon request

California ..... Issued 8/2001  
# available upon request ..... Expiration 7/2003

(Status) Active

#### Professional Memberships

American Medical Association

## Honors and Awards

Summer Research Grant Awarded By  
National Cancer Institute ..... Summer 2000

Magna Cum Laude Graduate—Medical  
School (name)..... 5/2000

Alpha Omega Alpha Honor Society .....4/1999

## Research and Papers Presented (Optional)

Intensive insulin therapy in  
MICU patients .....2/2002—resent

Stanford University Medical Center

Preceptors: John Doe, M.D., and Mary Smith, M.D.

Your name and John Doe, M.D., "Myocardial Injury  
Complicating Thrombotic Trompocytopenic  
Purpura (TTP)".

ACP California Chapter 2001 Association Poster  
Competition Finalists".

## References (Optional)

Provided upon request  
Information Current as of (current date)